



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JANUARY 9, 2019 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on January 9, 2019 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Fire Chief Robert Hansen

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at ____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated January 9, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Forms:

- Councillor [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- Deputy Mayor [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- Mayor [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

- Bill Rayburn – Middlesex County – Roles/Responsibilities Orientation
- Gabe Metron from PSD – Asset Management Orientation

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Special Meeting Minutes – December 19, 2018
[05 01 Special Mtg Minutes Dec 19 2018](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the special meeting of Council dated December 19, 2018 be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – December 19, 2018

[05 02 Mtg Minutes Dec 19 2018](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated December 19, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for December 14, 2018 to January 2, 2019 to be presented

[07](#)

#2019-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$320,583.67 be received.

8. ACTION CORRESPONDENCE

-

9. STAFF REPORTS

a. Fire

b. Administration

1. Retail Sales of Cannabis – Opt-in vs. Opt-out

[09 b 01 Cannabis Sale Storefronts complete](#)

#2019-

Moved by _____

Seconded by _____

Option 1

THAT the Council of Southwest Middlesex opt-out of having cannabis retail stores located within the municipal boundary and staff be directed to advise the Alcohol and Gaming Commission of Ontario (AGCO) the decision to opt-out.

Option 2

THAT the Council of Southwest Middlesex opt-in and staff be directed to advise the Alcohol and Gaming Commission of Ontario (AGCO) that Southwest Middlesex supports retail cannabis storefronts with the Municipality; and

THAT staff be delegated the responsibility to provide comments to the AGCO on behalf of the Municipality of Southwest Middlesex with respect to any store license application that does not meet the public interest of the Municipality.

Option 3

THAT the Council of Southwest Middlesex opt-out of having cannabis retail stores located within the municipal boundary; and further

THAT Council revisit the decision to opt-out within a one-year period.

2. Human Resources Policy – Draft Fitness to Work Policy

[09 b 02 Draft Fitness to Work Policy](#)

#2019-

Moved by _____

Seconded by _____

THAT Council approve and adopt the Fitness for Work Policy HR-005; and

THAT department heads be directed to communicate the new policy to all staff and contractors; and further

THAT all staff be directed to acknowledge that they have read the Fitness to Work Policy.

3. Election Accessibility

[09 b 03 Election Accessibility Plan Final Report](#)

#2019-

Moved by _____

Seconded by _____

THAT the 2018 Election report on Accessibility is received.

4. Council Meeting Schedule

[09 b 04 December 12 Council meeting calendar](#)

#2019-

Moved by _____

Seconded by _____

THAT the 2019 Council Meeting Calendar is approved as presented.

c. Building

d. Finance

e. Facilities and Recreation

f. Public Works

1. Request for Drainage Works pursuant to section 78 of the Drainage Act – Switzer Drain

[09 f 01 Switzer Drain Section 78 Request](#)

#2019-

Moved by _____

Seconded by _____

THAT the Drainage Superintendent be instructed to hold a Project Scoping Meeting to receive comments and input on the attached Section 78 request.

THAT the Drainage Superintendent consult with the Lower Thames Valley Conservation Authority and the Department of Fisheries and Oceans to ascertain if there are significant environmental concerns to the request.

THAT the Drainage Superintendent report back to council after these items have been completed.

10. REPORTS OF COMMITTEES

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Communities across Canada receive support for green innovation, climate change and resiliency, and infrastructure planning initiatives (\$50,000.00 received by Southwest Middlesex for asset management)

[12 01 Backgrounder Infrastructure planning funding](#)

2. County of Middlesex Economic Development 4th Quarter Report

[12 02 Q4 2018 Ec Dev Presentation](#)

3. 2018 Southwest Middlesex Municipal School Board Election Statistics

[12 03 Election Statistics Southwest Middlesex 2018](#)

4. Electronic Voting in Municipal Elections

[12 04 Nicole Goodman Article](#)

5. Request for Expression of Interest to fill Vacancies on the 2018-2020 AMO Board of Directors

[12 05 AMO Bd of Directors](#)

6. Glencoe & District Historical Society Winter 2018 Newsletter

[12 06 GdistrictHistoricalSocietyNewsletter](#)

#2019-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- January 16, 2019 – Facilities Tour and Operating Budget starting at 10:00 a.m.
- January 23, 2019 – Operating Budget – 4:30 p.m. to 6:30 p.m.
- January 23, 2019 – Council – 7:00 p.m.
- January 30, 2019 – Council/Planning – 7:00 p.m.
- February 6, 2019 – Council including Budget Wrap-Up – 1:30 p.m.

- February 6, 2019 – Operating Budget – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated

16. BY-LAWS

1. By-law No. 2018/071 - 3rd reading only

16 01 Jacobsen Drain 2018 071

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Jacobsen Municipal Drain

2. By-law No. 2018/

16 02 Dieleman Drain 2018 072 -3rd reading only

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Dieleman Municipal Drain

3. By-law No. 2019/001

16 03 Borrowing Bylaw

Being a municipal by-law for borrowing for current expenditures

4. By-law No. 2019/002

16 04 Interim Tax Levy

Being a by-law to provide for Interim Tax Levies for the year 2019

5. By-law No. 2019/003

16 05 Confirming January 9 Mtg

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 9, 2019)

#2019-

Moved by _____

Seconded by _____

THAT By-law No. 2018/071 and By-law No. 2018/072 be given third and final readings
And

THAT By-law No. 2019/001 to By-law No. 2019/003 be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.